**DESIGN BRIEF FOR INTERIOR DESIGN** [****](http://bit.ly/36itqzp)

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| --- |
| CLIENT |
| PROJECT TITLE |
|   |
| CLIENT NAME |
|   |
| AUTHOR NAME | TITLE | DATE |
|   |   |   |
| CONTACT INFO |
| POINT OF CONTACT NAME | EMAIL ADDRESS | PHONE |
|   |   |   |
| MAILING ADDRESS |  |  |
|   |
| PROJECT OVERVIEW  |
| LOCATION provide property address and specific floor(s) / area(s), if applicable |
|   |
| ROOM(S)  |
|   |
| PROPERTY USE how is the space used? Is the property residential? who lives at the property? |
|   |
| PROJECT SCOPE |
|   |

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| STYLE PREFERENCES |
|  |
| GENERAL STYLE | LIKES |  |
| DISLIKES |  |
| COLORS | LIKES |  |
| DISLIKES |  |
| PATTERNS | LIKES |  |
| DISLIKES |  |
| TEXTILES | LIKES |  |
| DISLIKES |  |
| FURNISHINGS | LIKES |  |
| DISLIKES |  |
| LIGHTING | LIKES |  |
| DISLIKES |  |
| WINDOW TREATMENTS | LIKES |  |
| DISLIKES |  |
| FLOORING | LIKES |  |
| DISLIKES |  |
| OTHER | LIKES |  |
| DISLIKES |  |

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| --- |
| EXISTING FEATURES |
| PERMANENT describe any features requested to stay the same, i.e. furnishings, colors, etc.  |
|  |
| ELEMENTS TO ENHANCE list any features to be highlighted  |
|  |
| ELEMENTS TO DISGUISE list any features to be disguised, i.e. support beams, heating / cooling units, etc. |
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| NEW FEATURES |
| NEW ELEMENTS list any new elements to be incorporated |
|  |
| NEW USE OF SPACE describe any features desired to be incorporated such as a new workflow or traffic patterns |
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| MEASUREMENTS AND FLOORPLAN SKETCH |
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|   |

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| SCHEDULE |
| SCHEDULE OVERVIEW |
|   |
| IMPORTANT MILESTONES / DEADLINES |
|   |

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| BUDGET |
| AMOUNT |
|   |
| ADDITIONAL FINANCIAL PROJECTIONS / NOTES |
|   |
| FURTHERMORE |
| include any additional critical information |
|   |

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